



BOOKING INFORMATION / STUDIO TERMS & CONDITIONS

BOOKING INFO

Band Studios will provide an online quote for your hire. Once finalised, your acceptance of the quote will confirm your agreement to these terms and conditions.

PAYMENT TERMS - BOOKING

Once the quote has been confirmed, we'll get an invoice over to you to secure your booking. **The invoice needs to be paid in advance and in full within 48 hours of receipt in order to secure your booking.**

If payment is not received within 48 hours, clients risk losing their booking. We will always endeavour to contact you prior to releasing your chosen dates, however this cannot be guaranteed and dates may be released without warning.

PAYMENT TERMS - POST-SHOOT

At the end of your shoot, and if applicable we will provide an invoice to cover any charges (electricity use, kit, crew) that occur during your shoot that were not part of the original booking invoice.

Payment terms are strictly 30 days from invoice issue date.

Should 30 days elapse without payment, you will be sent a reminder requesting immediate payment. If after 24 hours payment is still not made, Band Studios reserves the right to charge interest at 3% of the invoice total per month.

CANCELLATION - BOOKING OF 10 DAYS OR LESS

Cancellation between three to five working days prior to the hire date will incur a charge of 50% of the hire cost (50% refunded). Cancellation within 48 hours of the hire date will incur 100% of the hire cost. Cancellations beyond 5 working days will be refunded in full (100% refunded).

CANCELLATION - BOOKING OF 11 DAYS OR MORE

Cancellation between six to ten working days prior to the hire date will incur a charge of 50% of the hire cost (50% refunded). Cancellation within five days of the hire date will incur 100% of the hire cost. Cancellations beyond 10 working days will be refunded in full (100% refunded).

In the event of a cancelled booking, all equipment, staff or personnel specially hired-in on behalf of the client will be charged in full.

Any other costs incurred by Band Studios as a result of cancellation at any point will be charged to the client in full.

Bookings may be moved to new dates depending on availability at no extra cost.

STUDIO EXTRA CHARGES

OVERTIME

Outside 8am - 6pm: **£75 per hour** (studio/kit only, crew overtime extra)

ELECTRICITY

Charged at **28p per unit** on Studio One hire, recorded above office running costs, invoiced post shoot

RUBBISH CLEARANCE

Above normal kitchen waste (props/packaging materials) **(depends on volume, Min. £10)**

STUDIO FLOOR REPAINT / REPAIRS

Studio One: **£200** Studio Two: **£75**



BOOKING INFORMATION / STUDIO TERMS & CONDITIONS

STUDIO T's & C's - IN SUMMARY

LEAVE IT AS YOU FOUND IT
TAKE AWAY ALL STUDIO/NON-KITCHEN WASTE
BE CONSIDERATE OF OTHER USERS OF THE STUDIOS
RECYCLE/AVOID PLASTIC WHERE POSSIBLE
BE INSURED

STUDIO USAGE / TERMS & CONDITIONS

TIMES

The studio opens at 8am, and closes at 6pm. Clients must be packed and out by 6pm unless otherwise arranged, so please leave enough time to de-rig and pack kit, strike set etc, in order to avoid overtime charges.

STAFF / CREW

A member of Band Studio's staff will be present on site at all times.

Studio hire does not include a member of staff to work on/assist with your shoot.

Crew and/or technical assistance can be booked in advance (subject to availability). We can't guarantee there will be a technical member of staff on site if not booked in advance, and as such we expect clients to be familiar and competent with equipment to not require assistance.

KIT

Band Studios keep and hire lighting, grip and camera equipment for shoots within the studio(s).

Where possible, equipment should be booked in advance as part of your quote as we cannot guarantee availability on the day. Equipment hired on the day will be added to your final invoice.

In case of any operational issues arising from equipment hired from Band, we will endeavour to fix any faulty equipment or replace the unit with a like for like replacement where possible.

Clients should ensure they are happy with equipment hired prior to shooting, and bring any technical issues to the attention of a member of staff as soon as possible.

All electrical equipment is maintained, serviced and tested annually.

DAMAGE & WASTE

The studio(s) and communal areas should be left as they were found. Any damage to equipment or breakages, whether belonging to Band Studios or hired in, will be chargeable to the client in full. The cost for any damage/spillage that would require the studio(s) or communal areas to be repainted, repaired or professionally cleaned will be chargeable to the client in full (see charges).

We ask that clients kindly remove all materials - aside from normal kitchen waste - at the end of the shoot. Set materials, props and packaging waste discarded at the studio will be removed and the cost of removal and recycling will be charged to the client.

COMMUNAL AREAS

We operate two separate studios that are connected by a communal kitchen. While both studios are sound treated, we would ask clients that in the event of there being two shoots running simultaneously - particularly when one or both is recording sound - that noise be kept to a minimum in the communal areas. There are other communal areas available on the first floor which clients can make use of.



BOOKING INFORMATION / STUDIO TERMS & CONDITIONS

STUDIO T's & C's - IN SUMMARY

LEAVE IT AS YOU FOUND IT
TAKE AWAY ALL STUDIO/NON-KITCHEN WASTE
BE CONSIDERATE OF OTHER USERS OF THE STUDIOS
RECYCLE/AVOID PLASTIC WHERE POSSIBLE
BE INSURED
BE NICE

STUDIO USAGE / TERMS & CONDITIONS

PARKING

Free parking is available at the studio for our clients. We have 12 allocated parking spaces, however given that we operate two spaces, we do not guarantee parking as part of your booking. Vehicles and belongings are left at the client's own risk.

HEALTH & SAFETY, RISK & THIRD PARTIES

All users of the studio(s), including but not limited to clients and sub-contractors must be competent persons with appropriate skills, qualifications and experience.

Where necessary, clients should undertake a risk assessment, a copy of which should be provided to Band Studios in advance of your shoot.

INSURANCE

Clients must have appropriate insurance cover against consequential loss of profit and other risks and must have its own cover against loss damage or theft of equipment owned by the client, hired in or owned by Band Studios.

Band Studios will not be held responsible for any claims that arise out of the client not having adequate insurance cover of their own.

Clients must be able to provide a valid certificate of insurance on request.